

MATERIAL DONATIONS



Book Donation Policy

Everyone benefits from the donation of recycled reading materials. The JFHML Friends Foundation (a 501 c-3 non-profit fundraising arm of the Jessie F. Hallett Memorial Library) is always happy to receive book donations. If a book is suitable for library shelf use (sturdy binding, not musty, not a duplicate, etc.), the material will be processed. If the book is not one that the Library can use, we explain that if there are no objections, the book will be placed for resale in our used bookstore "Backstreet Books." With this understood, if any patron would like his or her books returned we are happy to comply. We can also provide tax receipts upon request. (The donor would need to bring in a list of books donated, as we cannot assign a value to books.) Please keep in mind that we are unable to accept books which are **damaged, torn, wet, mildewed or missing front covers**. Please contact the Library at 546-8005 before dropping off books. Thank you!

JFHML FRIENDS

WHAT IS THE JFHML FRIENDS FOUNDATION?

The JFHML Friends Foundation is a 501-c-3 non-profit group formed in February 2011 in direct response to the needs and future sustainability of the Jessie F. Hallett Memorial Library, an independent Library. According to the JFHML Friends Foundation by-laws approved at the first organizational meeting held on February 28, 2011:

Purpose – The purpose of this corporation is:

- To promote and enhance the work of the Jessie F. Hallett Memorial Library located at 101 1st Street SE, Crosby, MN, 56441.
- To raise funds for special purposes and programs for the Hallett Library.
- To receive contributions from private, public and corporate funding sources thus distributing them to the Hallett Library.
- To be an advocate for the Library.

The impetus for forming this volunteer based entity was a solution-based idea to sustain funding without a decrease in Library services. We are funded in large part (83%) by generosity of the Hallett Trust, a philanthropic foundation. During hard economic times, their sources of revenue have decreased and they reducing their yearly gift. Each year we raise approximately \$35,000-\$40,000 in a combination of local city & township support (a letter writing campaign), local civic groups and organizations (for special programming needs), special fundraising campaigns, Memorials, donations, book sales, and service related fees, (fines, room rental, non-resident fees, proctor fees and DVD rental.) Our yearly budget is \$212,000.

Ask for a Friends Brochure! And Join the Fun!

Supporting the
Jessie F. Hallett Memorial Library
101 1st St SE
Crosby, Mn 56441
218-546-8005

How can I support the Jessie F. Hallett Memorial Library?

By the gift of:

YOUR TIME

Volunteer opportunities

YOUR MATERIALS

Donating Books, DVDs, etc.

YOUR MONETARY

DONATION

Annual Gifts, Memorials,
Planned Giving, Special
Fundraisers, Non-resident
Fees

Visit our Website @
www.hallettlibrary.org

Or e-mail us @
hallett@hallettlibrary.com

Engraved Memorial Shelving at Library

The Jessie F. Hallett Memorial Library has engraved Memorial plaques available for a timeless way to honor those who treasure books, reading and lifelong learning. With a \$100 donation, the Library will place an engraved metal plaque on a book shelf, with a plaque naming the honoree/family, preceded by "In Honor of..." or "In Memory of..."



When you enter Crosby's Library you will presently find fifty plus such dedicated shelves.

If you are interested in utilizing this bookshelf tribute, please contact the Library at 218-546-8005.

Whether you fiscally support your local library, or whether you volunteer a few hours a week, the end result is a better library and a better sense of community.

Jessie F. Hallett Memorial Library Meeting Room Policy (updated 2007)

The JFHML provides meeting facilities for public use.

The **Large Meeting Room** has tables and chairs that can comfortably seat 50 people. There are kitchen privileges.

The **Conference Room** has a large meeting table with 12-15 chairs.

The following equipment is available: overhead projector, pull-down viewing screen, carousel projector, DLP projector, TV/VCR/DVD, marker board, kitchenette (if using coffee pot please provide your own supplies), piano.

FEES:

\$10.00/hour Meeting Room

\$10.00/hour Conference Room

(Civic Groups or organizations can waive this fee if they make a yearly donation to the Library of \$100.00 or more.)

Checks made payable to Hallett Library.

Please pay on day of rental.

Library programming always takes precedent.

All room rentals must be approved by Head Librarian or staff member. Please call the Library, 546-8005, at least 1 day prior to your meeting to confirm room and go over setup requirements.

We have many special opportunities for giving all year round such as **JINGLE BOOKS & SUMMER SPLASH.**

Gifts can also be given online @ www.givemn.org.

OTHER GIVING OPPORTUNITIES

Annual Giving Donation

Many of our patrons generously give to the Hallett Library with annual donations which are used to purchase new materials, update technology and provide services and programs to those we serve.

Memorial Gifts

Along with our \$100 Memorial Shelf Plaques, memorial gifts are always welcome in memory of loved ones. We can work together with the family to come up with a fitting memorial gift. Past ideas include artwork, garden décor, designated areas, book collections, shelving/display units, program support, etc.

Tributes of Honor

Remember someone's birthday, anniversary or "just because" event in a special way with a \$25.00 donation. The Library will purchase a book recommended by the giver and place an "In Honor of" nameplate inside the cover. (If no specific title is given, please specify child, adult, large print, fiction or non-fiction.)

Planned Giving

Please keep the Jessie F. Hallett Memorial Library in mind when preparing Will and Estate distribution gifts to leave a legacy for future generations.

Non-Resident Fees

The JFHML is not a part of a regional system. We are an independent public library funded by the generosity of the Hallet Trust, local city and township support, and donations from community members. We serve the school district which includes: Crosby, Ironton, Deerwood, Emily, Merrifield, Bay Lake, Riverton and Cuyuna. For those residing outside of the district, we offer yearly non-resident patron privileges for an annual \$20.00 fee, renewable each September.